



March 16, 2020

ATTENTION TO ALL RESIDENTS AND STAFF:
SUBJECT: COVID-19 RESPONSE

Greetings,

The number of individuals who have tested positive for COVID-19 continues increase locally, nationally, and globally. We must act proactively based on the information and guidance we have received from our government officials. We are adapting from our current state to mitigate the effects of this growing pandemic.

What are we doing?

- We are continuing to closely monitor the situation. To date, there have been 47 confirmed positive cases in WI, out of the approximately 500 individuals that have been tested thus far.
- We are in continuous communication with our contract oversight liaisons from the Veterans Administration, Wisconsin Department of Corrections, US Courts, Federal Bureau of Prisons, and Rock County Health and Human Services. We are considering all reasonable guidance at this time.
- Many services are being suspended, to include but not limited to: numerous groups, meetings, trainings, outings and visitations.
- Any non-essential community passes are hereby suspended. We are currently honoring existing employment and medical appointments. However, new employment will not be granted at this time. Non-essential movement to the community to include that of Home Confinement residents will not be considered at this time. Please understand that this could and may become more restrictive with short notice.
- Outside persons will no longer be able to enter through door #17 with packages. We are encouraging friends and family to mail care packages for the time being.
- We are implementing social safeguarding and distancing to the extent we are able in a confined setting. Some staff roles and labor hours are being reallocated towards cleaning and sanitation efforts. Some staff members may telecommute to work, others may be encouraged to stay home; dependent upon individual circumstances.
- Individual sessions with therapists and case managers will be conducted by phone whenever possible. RVCP staff will be coordinating on an individual basis.
- Salad bars and soup stations have been removed to reduce risks to exposure. Alternative serving practices are being discussed and will soon be implemented.



What can you do?

Always practice good hygiene and health habits:

COVID-19 spreads like the flu-through respiratory droplets. You can do the following to stop it from spreading:

- Wash your hands often with soap and water and scrub for at least 20-30 seconds.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Cover your mouth and nose when coughing or sneezing, try to cough or sneeze into your elbow.
- Routinely clean frequently touched surfaces and objects.
- Practice other good health habits. Get plenty of sleep, stay physically active outside, manage your stress, stay hydrated, and eat nutritious food.

We know this is a stressful situation and there is much that is still unknown about the future impacts of the COVID-19 Virus. Try to keep in mind that this is an evolving situation and our guidance and or practices may change in upcoming days, weeks or months.

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